



GradeCam (LRHS Subscription)

- At a Glance...**
- DIY scantron bubblesheets
 - Fill in answers; hold in front of laptop camera; computer scores the assessment
 - Available as mobile app, too
 - LRHS-paid subscription

Access It At...

gradecam.com or as a mobile device app

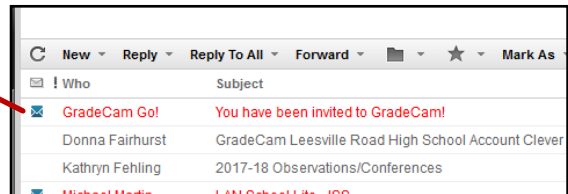
- Required Knowledge...**
- Basic MS Windows / PC operation
 - Basic iPad and/or Android device experience

- Username / Password**
- Teachers: Sign in with your WCPSS email address; password is unique to GradeCam
 - Students: Not needed

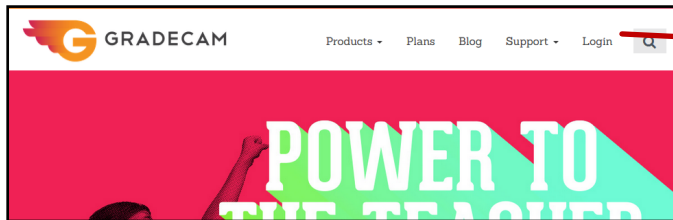
IMPORTANT!

Use the Google Chrome browser to access GradeCam. Firefox may not be able to launch all features.

GradeCam is a service our school subscribes to. You will receive an email inviting you to create your account. If you need an invite, see the Media Center.



Follow the link to claim your account and create a password. This password is unique to the GradeCam service.



Once your account is created, you'll visit <http://gradecam.com> and choose "Login" to get in.

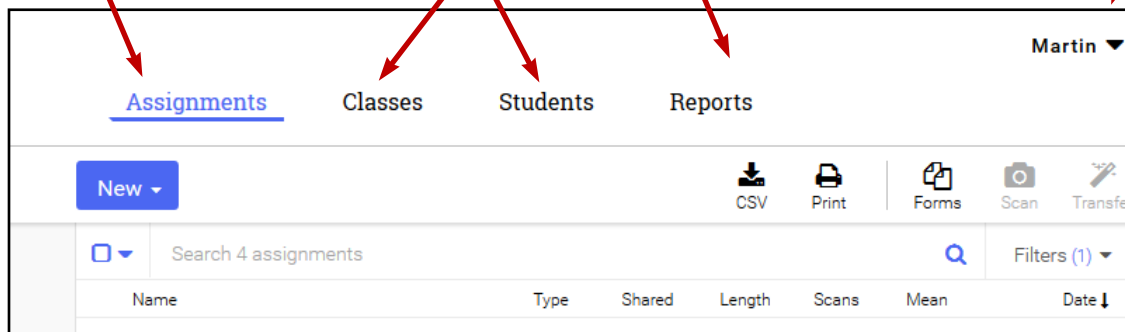
You'll see 4 tabs up at the top of your interface.

Create and score assignments here

See how your classes are setup and view rosters

See scores and other data reports

Logout, access settings & support

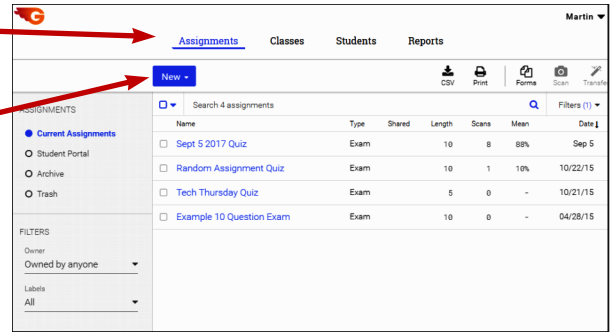


Your classes are already setup, based on your PowerSchool rolls. If a new student joins your class during the year, your roster will be automatically updated a day or two after enrollment.

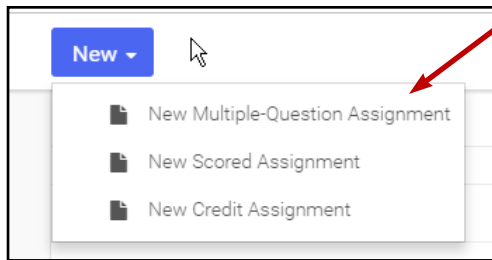
Let's walk through giving a quiz to students in one of your class periods.

Click the "assignments" tab at the top.

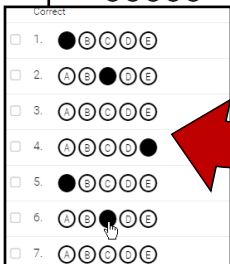
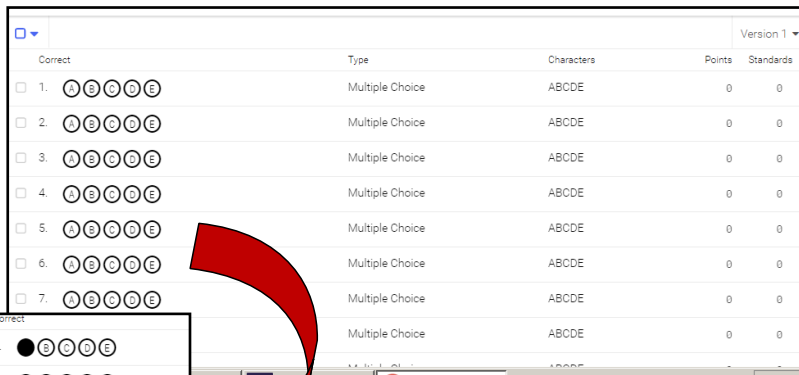
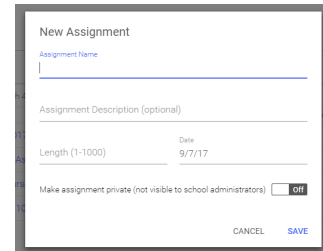
You'll see a list of previously created assignments. Since you're new to Gradecam, you may not have any listed. So, let's create one! Click the blue "New" button.



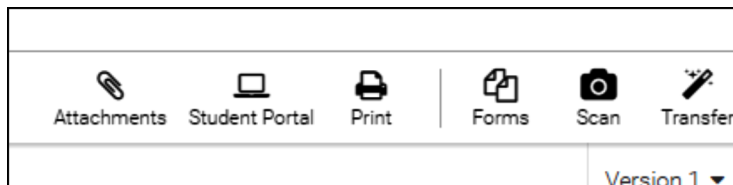
Choose the type of assignment. Let's create a standard multiple choice quiz - the first option.



Next, enter details about the assignment, like its name and how many questions there will be.



You're presented with the answer key bubble sheet. Simply click the correct answers for your assessment. You can alter point value and/or attach curriculum standards to questions by simply clicking on the corresponding "0" in the points or standards column.



You'll notice some buttons towards the top right. With these you can attach a PDF file to the quiz (such as a printed copy of the questions). We do not have access to the "Student Portal." "Forms" permit you to print student bubble sheets - tailored for this assignment.



Now that your quiz is created, click the "Back" button towards the top left of your interface.

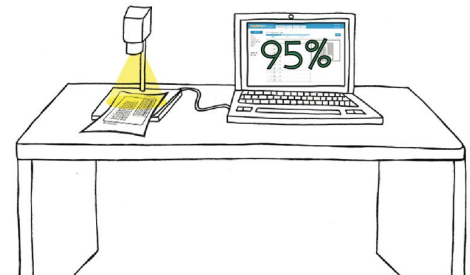
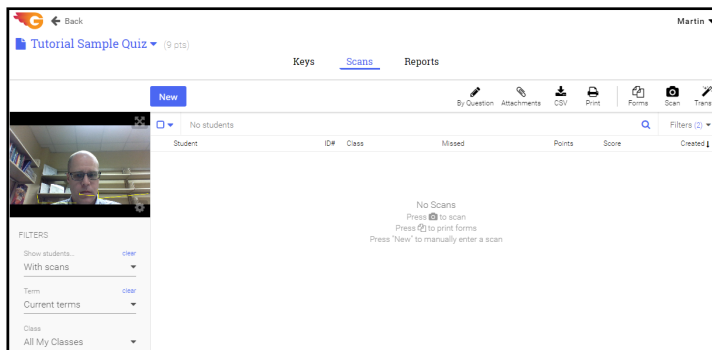
Search 5 assignments	
Name	Type
<input type="checkbox"/> Tutorial Sample Quiz	Exam
<input type="checkbox"/> Sept 5 2017 Quiz	Exam
<input type="checkbox"/> Random Assignment Quiz	Exam

You'll see the list of assignments we saw earlier - though you'll see the assignment we just created is now listed. You're all set to give the quiz now.

You would now print bubble sheets (more on that in a bit), and let your students take the assessment.

To begin scoring, simply click the name of the assignment (we named ours Tutorial Sample Quiz).

If you receive any messages about permitting use of the device's camera, choose yes. Note the Firefox browser may not play well with the camera features of Gradecam, but the Google Chrome browser tends to work just fine.



It's easiest to use the camera integrated into your teacher laptop (it's lens is right above your screen).

To begin scoring, simply hold the student's completed work up in front of the device's camera. You can see the little preview of the camera's view on the left side of the screen. Be sure to get the full answer sheet within the camera's view.

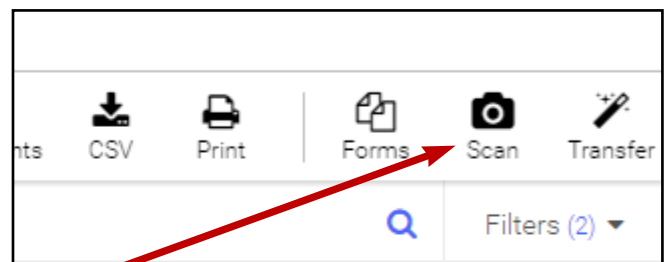
Alternatively, if a document camera is attached to your computer, you can use that as your camera source (consult Gradecam support for more info on this).

After a few seconds, Gradecam recognizes the answers and assigns the score to the student named on the answer sheet (via ID number).

You then hold the next quiz to be scored up in front of the camera, repeating until all papers have been scored.

You can do the work of holding the papers up to the camera yourself, but why not let your students do it? When a student finishes the quiz, he/she could approach your laptop and hold their own quiz up. Instant grading!

To protect the privacy of students in this situation, though - you should click the "Scan" button at the top right. This will prevent students from seeing others' scores.

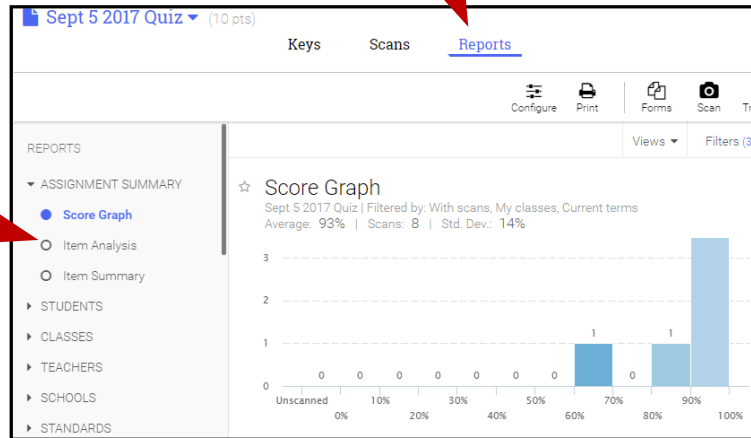


The student should hold their paper up to the camera, wait to see their score (what a side benefit - instant grading!!), then PRESS THE SPACE BAR. This clears their score so the next student will not see it.

**SPACE
BAR!**

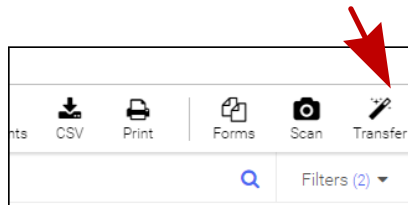
The "Reports" tab will give you just that - breakdown reports of your students' performances.

You can choose the type of report you want to view over here.



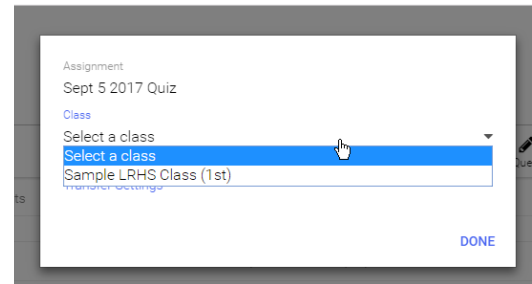
Ultimately after scoring, you'll likely want to move these grades over to your PowerSchool gradebook.

Click the "Transfer" button.



Open your PowerSchool gradebook in another window, as usual.

Back in Gradecam, choose the class you want to transfer grades to.



From there, follow the directions in the pop-up window. It involves you moving back over to your PowerSchool gradebook, clicking on the first entry in the score column, and pressing the F8 button. This pastes the scores from Gradecam into the column in your gradebook.

IMPORTANT! Though it says to simply press the F8 button - you must **ALSO** press the Fn key on most laptops.

So, hold down Fn on your keyboard and then press the F8 key.

IMPORTANT NOTE ABOUT STUDENTS!

If a student does **not** have a "Tech Consent" form on file (enabling usage of tech on campus), then the student will **NOT** appear in your Gradecam roster. Beware this may make "pasting" your column of scores a bit more challenging. There is no way around this unless the parent grants permission for the student to use technology on campus (by submitting the form to Student Services).

Additional Information about Gradecam

- Utilize the support and training videos on Gradecam's website. After you login, just click your name in the upper right hand corner and choose "Support." You want "Gradecam Go!" tutorials.
- There is a Gradecam app available for mobile devices. It's highly suggested you only use school-owned devices to score student bubble sheets. If you do use your personal device (such as a Smart phone), know that you'll be storing sensitive student information on it.
- While you can print bubble sheets specifically for an assignment, you can also print generic bubble sheets without the assignment name at the top. You could laminate these and have students use dry-erase markers to fill them in, then re-use them! Consult Media Center staff for more info and suggestions.
- Alternatively, you can print 2 bubble sheets per page - this is ideal when you have short quizzes.
- Pay attention to the lighting around you when you're scanning bubble sheets. Turning the laptop to a different angle might add more (or less) light to the camera's view.
- If you have a new staff member in your department that isn't a "teacher of record," the teacher may request a Gradecam account in the Media Center.
- See Mr. Martin in the Media Center with questions.